

## **Resources Analysis and Management Office (BR)**

Manages the budget formulation for all elements of the Glenn Research Center, consults with and supports the Center management in all aspects of budget formulation and execution, prepares analyses and reports on the financial status of the Center in total and of key projects to the Center Director, the Chief Financial Officer, and Directorate level management. Provides independent analyses of the progress of various projects towards meeting their technical objectives within cost and schedule constraints. Presents, justifies, and negotiates the Center's budget with NASA Headquarters, and as appropriate, with the Office of Management and Budget, and congressional committees. Prepares budget exhibits and special analyses in support of the Center's submissions. Manages the resources allocated to the Center to insure that funds are used for approved activities and within applicable limitations. Develops financial management operating policies and procedures to assure the control of the Center resources. Participates in the development of management information systems, including automated processes, to provide adequate controls and visibility to meet Center objectives. Also provides parametric and statistical trend estimates to NASA management on approved programs and proposed new start missions. This is accomplished through the



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development of cost estimating relationships and cost estimating techniques for the purpose of refining cost models to include life-cycle costs, schedule analysis, and risk assessment. The office is organized into three primary work groups, each focused on a different aspect of resources management at the Glenn Research Center.

### **Institutional Group**

Manages the institutional budget formulation, advocacy and execution process. The institutional budget includes Research and Program Management (R&PM), Research Operations Support (ROS), Research and Development (R&D) Program Support (PS) and the Construction of Facilities (CoF) funds. Issues budget calls and organizes budgets to support the operation of the Center. Assists the support organizations in all aspects of budget formulation and execution, serves as technical advisor on budgetary matters and insures the effective utilization of resources in meeting the Center's institutional objectives. Insures that institutional activities are executed within the approved plans and resources allocated to the Center, makes regular status reports to the Center management and surfaces all relevant issues. Identifies alternate courses of action and makes appropriate recommendations to support organizations



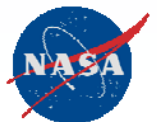
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### **Space Group**

Manages the budget formulation process for Space projects at the Center. Issues budget calls, organizes budget reviews and insures that approved project plans are converted into sound budget submissions. Supports the Space project managers in all aspects of budget formulation and execution, provides technical advice and assures that all issues are considered. Provides independent analyses of the progress of Space projects toward meeting their objectives within cost and schedule constraints. Presents, justifies and negotiates project budgets with NASA Headquarters Program Offices. Insures that projects are executed within applicable guidelines and regularly reports status to project and Directorate management. Identifies problem areas and recommends corrective actions.

### **Aeronautics Group**

Manages the budget formulation process for Aeronautics projects at the Center. Issues budget calls, organizes budget reviews, and insures that approved R&D plans are converted into sound budget submissions. Supports the Aeronautics



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project managers in all aspects of budget formulation and executions, provides technical advice and assures that all program issues are considered. Insures that Center programs are executed within the applicable Headquarters guidelines and regularly reports status of projects to the Directorate level management. Identifies problem areas, identifies alternatives and recommends corrective actions

